

The Sudanese Community Association
of Greater Manchester

THE CONSTITUTION

1 NAME

The "Sudanese Community Association of Greater Manchester" hereafter called "The Association".

2 OBJECTIVES

- 2.1 To serve the interest of the members of the Association without distinction of race, sex, sexuality, age, disability, responsibility to dependents, political opinion, religious believes, or any other opinion.
- 2.2 Furtherance of education and training for the members of the association and their dependents.
- 2.3 Promotion and reflection of the diverse Sudanese cultures and maintenance of the community spirit and cultural inspired respect for all.
- 2.4 To establish and/or secure the establishment of a community centre for social and cultural activities.
- 2.5 To provide necessary assistance and support for the Sudanese newly arriving in Greater Manchester.

3 MEANS AND METHODS

In furtherance of the said objectives, but not otherwise and subject to such consent as may be required by the law, the association shall

Bring together in conference representatives of voluntary organisations, government departments, statutory agencies and individuals.

- 3.1 Arrange and provide, alone or with others, the holding of exhibitions meeting, lectures, classes, tours, seminars or courses of training or any form of recreational and other leisure-time activities.
- 3.2 Collect and disseminate information with other bodies having similar objectives whether in UK or elsewhere.
- 3.3 Write, print or publish, in whatever form, such papers, books, periodicals, pamphlets, or other documents, including films and recorded materials, as shall further its objectives and to issue and circulate the same.
- 3.4 Purchase, take on lease or in exchange, hire or otherwise lawfully acquire such property or other rights and privileges as may be necessary for the promotion of its objectives, and to construct, maintain or alter the same subject to the provisions of this constitution.
- 3.5 Sell, let, mortgage, charge, dispose of or turn to account all or any of its properties or assets.
- 3.6 Raise funds and invite or receive donations and contributions, whether by subscription or otherwise, provided that the Association shall not undertake or in any way engage in any permanent trading activities in raising funds for its charitable objectives.
- 3.7 Receive money on deposit or loan, in such manner as the Association may think fit.
- 3.8 Invest money not immediately required for its objectives in or upon such investments, securities or property as the Association may think fit.
- 3.9 Affiliate to the National Federation of Community Associations and to other organisations of similar charitable objectives.
- 3.10 So all lawful means as shall further the charitable objectives for the Association.

4 THE EXECUTIVE COMMITTEE

- 4.1 The policy and general management of the affairs of the Association shall be directed by the Executive Committee.
- 4.2 The Executive Committee shall be elected by the members of the Association at a General Meeting of the Association.
- 4.3 The Executive Committee shall consist of eleven members aged eighteen or over.
- 4.4 The Executive Committee shall collectively be responsible for the running of the Association.

- 4.5 Members of the Executive Committee shall elect among themselves a chairperson, a secretary and a treasure and/or other officers as they think fit.
- 4.6 The Executive Committee must hold an inventory list of all the Association's property and belongings and guarantee its proper use in accordance with clause 8.0 of this constitution.
- 4.7 The Executive Committee may appoint such a special or standing committee as may be deemed necessary by the Executive Committee and shall determine its terms of reference, powers, duration and composition. All proceedings of such special or standing committee shall be reported back to the Executive Committee.
- 4.8 The Executive Committee has power to appoint and/or dismiss paid staff as it may from time to time determine, and shall fix the amount of any re-numeration to be paid and terms and conditions for employment.
- 4.9 A member of the Executive Committee shall cease to be a member of the Executive Committee if he or she:
- 4.9.1 Is disqualified from acting as a member of the Executive Committee by virtue of section 45 of the Charities Act 1993.
 - 4.9.2 Becomes incapable by reason of mental disorder, illness or injury of managing his or her own affairs.
 - 4.9.3 Is absent without the permission of the Executive Committee from all the meetings held within a period of six months and the Executive Committee resolves that his or her office be vacated.
 - 4.9.4 Notifies to the Executive Committee a wish to resign (but only if at least five members of the Executive Committee will remain in office when the notice of resignation is to take effect).
 - 4.9.5 Died.
- 4.10 If seven or more of the members of the Executive Committee cease to be members, the Committee must dissolve and the remaining members must call for a General Meeting in accordance with provision 6 of this Constitution.

5 MEMBERSHIP

- 5.1 Membership shall be open, irrespective of nationality, race, sex, sexuality, age, disability, responsibility to dependents, political opinion, religious beliefs, or any other opinion to individuals who support the objectives of the Association and who are:
- 5.1.1 Aged sixteen years and live within Greater Manchester.
 - 5.1.2 Registered with the secretary for at least fourteen days.
- 5.2 Individuals aged eighteen years or over and live outside Greater Manchester shall be known as associate members and have no right to vote at the General Meetings of the Association.
- 5.3 Individuals under sixteen, whether living within or outside Greater Manchester, may be admitted into junior membership as and when and subject to such conditions as the General Meeting may decide. Junior Members shall not have the right to vote at the General Meetings of the Association.
- 5.4 Any member of the Association may have his/her membership terminated or suspended, by resolution passed by the Executive Committee in a meeting if in its opinion such a member has been found guilty of conduct prejudicial to the Association and its objectives, provided that the member shall have the right to be heard by the General Meeting before the final decision is made. The member shall have the right to appeal to a General Meeting of the Association.

6 GENERAL MEETING OF THE ASSOCIATION

6.1 THE ANNUAL GENERAL MEETING

Once in each year an Annual General Meeting of the Association shall be held at such time and place as the Executive Committee shall determine, being not more than fifteen months after the holding of the preceding annual meeting, or the adoption of this constitution. The Secretary shall give a notice before at least twenty-one days. The business of the annual meeting shall be:

- 6.1.1 To lay down the general policy of the Association.
- 6.1.2 To consider the annual report of the Executive Committee and the work of the Association and its activities during the preceding year.
- 6.1.3 To approve the audited accounts of the Association.
- 6.1.4 To elect the Executive Committee of the Association.
- 6.1.5 To consider and vote on proposals to amend this constitution in accordance with clause 9.0.
- 6.1.6 To consider any other business of which due notice has been given.

6.2 SPECIAL GENERAL MEETINGS

- 6.2.1 Special General Meetings may be called by the Executive Committee.
- 6.2.2 The Executive Committee must call for a Special General Meeting within twenty-one days if at least 50% of the members request such a meeting in writing stating the business to be considered.

7 RULES OF PROCEDURE AT ALL MEETINGS

7.1 VOTING

- 7.1.1 Subject to provision of clause 6.1, all questions arising at all meetings of the Association shall be decided by a simple majority of those present and entitled to vote thereat.

7.2 QUORUM

- 7.2.1 Simple majority shall constitute a quorum at the Annual General Meeting, the Executive Committee, and all other committees.

7.3 MINUTES

- 7.3.1 Minutes of all meetings shall be kept by the Executive Committee and shall enter therein a record of all proceedings and resolution.

8 FINANCE

- 8.1 All money raised by or on behalf of the Association shall be applied to further the objectives of the Association and for no other purpose, provided that nothing herein contained shall prevent the payment in good faith of reasonable and proper remuneration to an employee of the Association for the repayment of reasonable out of pocket expenses.
- 8.2 The treasurer shall keep proper accounts of the finances for the Association.
- 8.3 The Auditor(s) appointed at the Annual General Meeting shall audit the Account at least once a year.
- 8.4 The Executives Committee shall submit to the Annual General Meeting an audited statement accounts for the past financial year.
- 8.5 An accountant shall be open in the name of the Association with the bank and the Executive Committee shall authorise in writing the Treasurer, the Secretary and other two members of the Executive Committee to sign cheques on behalf of the Association. All cheques must be signed by no less than two of the four authorised signatories.
- 8.6 Authorised signatories must not be related.

9 ALTERATIONS TO THE CONSTITUTION

Any proposal for amendments to this constitution must be submitted in writing to the Executive Committee before a period of not less than twenty one days before the holding of the General Meeting. For such amendments to be approved a simple majority of the members of the Executive Committee in a meeting and two third of members in the General Meeting has to be attained.


10 Dissolution


- 10.1 If the Executive Committee decides that it is necessary or advisable to dissolve the Association it shall call a General Meeting of which not less than 21 days' notice (stating the terms of the resolution to be proposed) shall be given.
- 10.2 If the proposal is confirmed by a two-thirds majority of those present and voting, the General Meeting shall have power to realize any assets held by or on behalf of the Association.
- 10.3 Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such charitable institution or institutions having objectives similar to the objectives of the Association as the members of the Association may determine or failing that shall be applied for some other charitable purpose.

This constitution, Child Protection Policy, Equal opportunities and diversity policy were adopted on the date mentioned below by the persons whose signatures appear at the bottom of this document.

Executive committee Name & Signatures :

- Chairperson: Name: Saif Lutfi - Signature: 

- General Secretary: Name: Ihab Ahmed - Signature: 

- Treasure: Name: Walid Alsier - Signature: 

Date: 11/03/2024

**Sudanese Community
Association**
(Greater Manchester)